

American School of Fes Conditional Enrollment Policy

Within the American education system, a mastery of the English language— writing, reading, and speaking— is necessary for academic success.

To ensure that our students are adequately prepared for the demands of the school, the American School of Fes (ASF) provides all new students with an English proficiency test prior to their enrollment.

Students ages 12 and older who test below their target reading, writing, and/or grammar levels, as determined by our placement test, will be accepted under our Conditional Enrollment Policy. This policy stipulates that students accepted with a below-target English level, as determined by the placement test, have one academic year to reach their target English level. If a student completes the academic year without meeting this requirement, the student will not be allowed to re-enroll in the American School of Fes for the following academic year.

Requirements

The American School of Fes provides two services to assist students in meeting the requirements of their conditional enrollment:

- 1. English as a Foreign Language (EFL) Program (2.5 instructional hours per week)**

The EFL program, designed by an EFL specialist, targets individualized language needs. There are three iterations of the program: Survival English, EFL 1, and Writing Lab. Students are taken from elective classes for 30 minutes at a time and provided with intensive English instruction. Each of these designations caters to specific language learning levels during the school day and aligns with both their English curriculum and the ASLI curriculum. There are no additional costs associated with the EFL Program.

- 2. American School Language Institute (ASLI) (3 instructional hours per week)**

ASLI is a language school that provides English language instruction in the evenings. Students will attend these classes two times per week for 3 consecutive semesters. Any previous semesters enrolled at ASLI or any other language center do not count towards this requirement. Students must pay 3000 dh to enroll in 3 consecutive semesters of ASLI evening classes; this payment is non-refundable and non-transferrable. It is due at the time of enrollment.

Outside tutoring or other English language assistance is allowed, but cannot be used to replace either of these programs.

Schedule

At the end of every other quarter, conditionally-enrolled students will have a required meeting with their parents and administrators for a holistic assessment. This will involve looking at the student's grades, as well as detailed forms filled out by their EFL instructor, their ASLI instructor, and all of their ASF classroom teachers. Each student will be placed within a language development trajectory that will clearly display where their language development is as compared to where it needs to be by the end of the academic year. This meeting will also be a time for stakeholders to develop and implement strategies to target the student's weaknesses.

Parental Consent

I, _____, parent of _____, have read and understand the American School of Fes' Conditional Enrollment Policy. If my student(s) test below grade-level, I agree to the following:

- To support my student in both their EFL and ASLI classes.
- To attend quarterly meetings with administration regarding my child's language acquisition benchmarks.
- To schedule meetings with administration to clarify any questions or concerns.
- To pay the 3000 dh ASLI fee at the time of enrollment.

Parent Signature

ASF Administrator Signature

Date

FOR ASLI OFFICE USE

Student has been added to _____ level, which meets on: **M/W T/THR**

Added by: _____

Date: _____