



AMERICAN SCHOOL FES
AMICITIA

*Accredited by the North Central Association (NCA)
AdvancED division (USA)*

Amicitia American School Tuition Fees 2016-2017

Family name: _____ Date of Initial Enrolment: _____

Names and grades of each student: _____

Enrollment Fees New and Returning Applicants	Price/Child	N of children	Total
One time application fee per child all grades	1000DH		
New Student Enrollment fee (PS, MS, GS)	4000DH		
New Student Enrollment Fee (1 st Child Non Refundable)	20000DH		
New Student Enrollment Fee (2 nd Child Non Refundable)	15000DH		
New Student Enrollment Fee (3 rd Child Non Refundable)	10000DH		
City Language-required for new students (1000DH*3sessions)	3000DH		
Annual development Fee (Returning students PS, MS, GS)	4000DH		
Annual development Fee (Returning students 1 st -12 th)	6500DH		
Total			

Tuition Fees	Yearly Fee	N of children	Total
Petite+ Moyenne Sections	24,000DH		
Grande Section	39,000DH		
Elementary-1 st -5 th	43,050DH		
Middle School- 6 th -8 th	45,000DH		
High School 9 th -12 th	47,100DH		
Total			

Optional Programs	Yearly Price	N of children	Total
Yearly Transportation	4000DH		
Yearly Cantine	6000DH		
Total			



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TERMS & CONDITIONS

Forms of Payment

Payments may be made by cash or check payable to Amicitia. Should any check be refused or returned unpaid from the bank, a fee of 100 DH will be charged. Any bank fees incurred for processing tuition payments will be the responsibility of the payee.

Tuition Policy

The tuition policy for Amicitia American School of Fes applies to all students. Amicitia reserves the right to change this policy at any time and commits to informing parents when it does so. If requirements cannot be met, please speak with the registrar before the due date. It is the responsibility of the parents to know what they owe and when it is due.

Due Dates

- Application and Enrollment fee with initial registration of child
- June 1st all fees and deposits at regular rate
- August 1st for the first tuition installment
- November 1st for the second tuition installment
- February 1st for the third tuition installment

Late Payments

- Any fees that are paid past the due dates listed above will incur a late fee of 10%.
- After 45 days grades will be withheld and access to the Achieve portal will be denied.
- No child will receive a transcript, grades, diploma or school certificate until all outstanding balances have been resolved. School certificates will be given to parents based on their payments.
- Students may be asked to leave school until all outstanding tuition is resolved.

Discounts

A 10% reduction will be applied to families with 2 children and more. 4 children and up receive an additional 5% percent on tuition fees.

Monthly Payments

Parents, who opt for monthly payments, would incur an additional 5% fee.

Automatic Withdrawal

Parents have the option to pay their kids tuition through their bank with an automatic withdrawal. Please ask for the withdrawal form.

School Café

American School of Fes-Amicitia provides canteen for students. The yearly amount is 6000DH. However, parents can pay monthly 600dh for 20 meals. For more details, please ask Mme Maria Lucia.



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Mid-Year Acceptance

Students who enroll during the year will pay the full enrollment fees. Tuition will be paid only for the month(s) they will be attending.

Transportation Policy

American School Fes provides limited seats for students. Parents who want to benefit from school transportation are required to pay the full balance at the beginning of the school year. If families change the home address in the middle of the school year, school will not guarantee transportation.

Early Withdrawal Policy

There will be no refund for any student who leaves the school for disciplinary or academic reasons. This also applies to students as well parents who are expelled from the school. Any student who will withdraw from the school for personal reasons will owe 4000DH per child as a cancellation fee unless the parents give sixty days notice. If there is an outstanding tuition balance above the cancellation fee it will be refunded. Inscription and fees are non-refundable once the child (ren) has begun school. No child will receive a transcript, grades, diploma or school certificates until all outstanding balances have been resolved.

Financial Statute of Limitations

Neither Amicita nor any parent will have the right to audit tuition discrepancies prior to one school year preceding the current school year.

Conditional Enrollment Policy

New students who are accepted with a below-grade English level, as determined by a placement test, are provided with one academic year to reach their target English level. ASF provides in-school English as a Foreign Language (EFL) instruction and evening classes at City Language School (CLS) to help students achieve this benchmark. Both EFL and CLS classes are required for the student's first year. If a student completes the academic year without achieving grade-level English standards, the student will be required to repeat their grade level. For more information about Conditional Enrollment, please read the full Conditional Enrollment Policy.

As an Amicitia parent I have read and agree to pay the fees and abide by the policy set forth in this document

Signature of Parent: _____ **Date:** _____

Printed Parent Name: _____



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Conditional Enrollment Policy

Description

Within the American education system, a mastery of the English language— writing, reading, and speaking— is necessary for academic success.

To ensure that our students are adequately prepared for the demands of the school, the American School of Fes (ASF) provides all new students with an English proficiency test prior to their enrollment. **Students who test below their target reading, writing, listening, and/or grammar levels, as determined by the placement test, will be accepted under our Conditional Enrollment Policy.** Under Conditional Enrollment, students have one academic year to reach their target English level. If a student completes the academic year without meeting this requirement, the student will be required to repeat their grade level for additional language support.

Requirements of Conditional Enrollment

The American School of Fes provides two services to assist students in meeting the requirements of their Conditional Enrollment:

1. **English as a Foreign Language (EFL) Program (2.5 instructional hrs per week)**

The EFL program, designed by an EFL specialist, targets individualized language needs. Students will meet with the EFL teacher for 30 minutes a day in small groups of no more than four students. During some blocks, the EFL teacher will go to the students' core classes with them and assist them with comprehension by translating key words and concepts.

There are no additional costs associated with the EFL Program.

2. **City Language School (CLS) (3 instructional hrs per week)**

CLS is a language school that provides English language instruction in the evenings. Students will attend these classes two times per week for three consecutive semesters. Any previous semesters enrolled at CLS or any other language center do not count towards this requirement. Students must pay 3000 dh to enroll in three consecutive semesters of CLS evening classes; this payment is non-refundable and non-transferrable. It is due, in-full, at the time of enrollment.

Outside tutoring or other English language assistance is allowed, but cannot be used to replace either of these programs.



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Schedule

At the end of every quarter, conditionally-enrolled students will have a required meeting with their parents and administrators for a holistic assessment. This will involve looking at the student's grades, as well as feedback from their EFL instructor, their CLS instructor, and all of their ASF classroom teachers. Each student will be placed within a language development trajectory that will clearly display where their language development is as compared to where it needs to be by the end of the academic year. This meeting will also be a time for all stakeholders involved to develop and implement strategies to target the student's weaknesses.

Parental Consent

I, _____, parent of _____, have read and understand the American School of Fes' Conditional Enrollment Policy. I agree to the following:

- To support my student in both their EFL and CLS classes.
- To attend quarterly meetings with administration regarding my child's language acquisition benchmarks.
- To schedule meetings with administration to clarify any questions or concerns.
- To pay the 3000 dh CLS fee at the time of enrollment.

Parent Signature

ASF Administrator Signature

Date